



**Committee Meeting Minutes:  
8 SEPT 2016  
6pm, TDC Meeting Rooms**

---

Present: David Ogilvie, Claire Hutt, Janis Ord, Rene Rowling, Susan Brennan, Johny O'Donnell, Melissa Gray, Matthew Galvin, David Armstrong

Apologies: Rhiannon Eastwood, Brent Prestidge  
(Angie Morris and Cr Peter Canton had meeting time as 7pm, so did not attend this 6pm meeting)

Moved: David Ogilvie

Seconded: Rene Rowling

Topic		Action
Welcome		
Minutes of previous meeting – 11 August 2016	Minutes accepted as a true record Moved: Rene Rowling Seconded: Claire Hutt	
Matters arising from minutes;	-	

Janis Ord presentation:

Following on from our last meeting 11<sup>th</sup> August 2016. Janis Ord was asked to present 2/3 designs for the Find It & Do It Visitors Map. This would be in a block similar to that of Mahana Estates idea.

These designs were discussed along with the marketing strategy for the coming 12 months. It was decided that we would discuss this further in the AGM at 7pm, with more of our members present.

Treasurer's Report

Accounts passed for payment.

Moved: Matthew Galvin

Seconded: Johny O'Donnell

\$100 refund to Flaming Hot Kitchen. They paid a voluntary membership on 18/8/16, but have now purchased a business on High Street.

Moved: Johny O'Donnell

Seconded: Rene Rowling

Claire confirmed that two grants have been successful for the Starlight Parade this year. \$3,000 from Rata Foundation and \$2,000 from the TDC Community grants. A further \$2,000 has been applied for from the Peter Malone Trust, for funds towards hanging baskets/irrigation. Expected to hear back in October with decision.

Profit & Loss report presented and accepted.

Moved: Matthew Galvin

Seconded: Melissa Gray

Correspondence; Report from Secretary

Correspondence:

David Armstrong's resignation letter was discussed and accepted. The Committee, stressed again how valuable David's input has been.

Claire confirmed that Country Kids now have their certificate and winnings from last years Starlight Parade (2015).

Claire presented the Tasman Gymnastic Club's fund-raising treasure hunt, and the Committee agreed to promote this event on the Love Motueka Website and help in any other way we can.

Email from TDC's Russell Holden was discussed in length. With many concerns around whether our quarterly rates would be withheld until such time as the MOU is finalised between OTM and TDC. A meeting will be organised between the two parties to confirm the way forward with regards to our business rates funding. This meeting to be organised as soon as possible.

Claire presented a brief update on the Contractors Report for the 2016 Starlight Christmas Parade. It was discussed how terrible the music was last year, during the build up of the parade throughout the day, and also the shops being open would be an advantage and having bands in our local cafés/bars. Along with the Night Market, we can make this a very successful evening for our Town.

Chairperson's Report

Upon reading out his report; David Ogilvie highlighted a few areas. The irrigation quote from CWS has been increased to \$2,000, to include some contingency costs if repairs are required, due to vandalism for example. David mentioned to the Committee that it was very difficult to know the exact figure for this contingency.

Easter Trading: Rene Rowling stressed how important it is for our shops and cafés to open. “We are a tourist town” and therefore, visitors and locals should expect us to be open.

Report accepted.

Moved: David Ogilvie

Seconded: Matthew Galvin

Reports from Members;

Matthew discussed email from Andre Ismael with regards to the Wifi system having an option for users to pay for more data if the 250mbs limit was reached. There is a concern that we haven't experienced the new system from IKC as yet and do not want to charge our users if the system is not performing well.

It was agreed to defer this option for 3 months.

Moved: Johny O'Donnell

Seconded: Matthew Galvin

General Business	David Armstrong gave a brief update on the Kai Fest event in April next year. \$14,000 in two grants has been approved, and the Event Coordinator, Teri Everett, has been appointed. Discussions are under-way with Judy Roper with regards to the Sunday Market relocating and/or changing the time of the market for this Kai Fest weekend only.	
Closure	-	Meeting closed 7pm, for AGM to commence.