



**Annual General Meeting Minutes:
8 SEPT 2016
7pm, TDC Meeting Rooms**

Present: David Ogilvie, Claire Hutt, Janis Ord, Rene Rowling, Susan Brennan, Johny O'Donnell, Melissa Gray, Matthew Galvin, David Armstrong, Maria Jackett, Angie Morris, Cr Peter Canton

Apologies: Rhiannon Eastwood, Brent Prestidge, Paul Hawkes, Marion Edwin, Brendon Aldorn, John Murphy

Moved: Rene Rowling

Seconded: Johny O'Donnell

| Topic | | Action |
|---|---|--------|
| Welcome Minutes of last year's AGM | Amendments to Minutes as follows:- Call for Nominations..... Motueka Community Board Representative should read Paul Hawkes (not David Ogilvie) Also Julie Jacobson should be removed from the Call for Nominations as a resigning Committee Member. | |

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| <p>Matters arising from minutes;</p> <p>Janis Ord presentation:</p> | <p>Minutes as amended are accepted as a true record Moved: David Armstrong Seconded: Johny O'Donnell</p> <p>-</p> <p>Following on from our Committee meeting at 6pm. Janis Ord was asked to present again the 2/3 designs for the Find It & Do It Visitors Map, for the benefit of those not present at the 6pm meeting. These designs were discussed along with the marketing strategy for the coming 12 months. It was decided that OTM would not advertise in the Visitors Map this year, with a possibility of looking at it again in 12 months time. The idea in principle was favoured, but it was thought that we need to stick to a firm marketing strategy that benefits the whole town.</p> <p>Thank you for your time Janis.</p> <p>Motion to decline Find It & Do It Visitors Map. Moved: Johny O'Donnell Seconded: Melissa Gray</p> | |
| <p>Financial Report: For the year ended 30th June 2016</p> | <p>In John Murphy's absence, Claire Hutt presented the Annual Report for Our Town Motueka Incorporated and the Performance Report for Motueka Events Charitable Trust.</p> <p>Reports received and accepted. Moved: Johny O'Donnell Seconded: Angie Morris</p> | |

Report from Chairperson

It was discussed further with regards to Russell Holden's email from the TDC, concerning our business rate payments. It was confirmed that a meeting would be scheduled between David Ogilvie and Johny O'Donnell from OTM and Russell Holden and possibly Judene Edgar from TDC.

Our new Mission Statement was confirmed and will be printed out and presented at our next meeting.

It was also decided that, following discussions around voluntary membership, that we would welcome members from Community groups that provide input on a community level, not just businesses. The subscription of \$100 per year will remain the same.

Moved: Johny O'Donnell

Seconded: Angie Morris

Peter Canton thanked David Ogilvie for his efforts as Chairperson and for “reinvigorating the Committee”.

Received and accepted:

Moved: David Ogilvie

Seconded: Angie Morris

Election of Officers for 2016/17

Johny O'Donnell (Chairperson, ShiftOn)

Angela Morris (Deputy Chair, TOAD Hall)

Matthew Galvin (Deputy Chair, Kaiwaka Cafe)

Maria Jackett (Think Water)

Brent Prestidge (Whitwells Menswear)

Janis Ord (MOTropolis, Jazz Graphics and Find It & Do It Visitors Map)

Mike Fitzgerald (Greenworld Health)

Rene Rowling (Ormolu)

Peter Canton (TDC Liaison)

Paul Hawkes (TDC/Community Board Rep)

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|-------------------------|---|--|
| | <p>Rhiannon Eastwood (The Crystal Shop) Melissa Gray (Specialised Print)</p> <p>And of course, Claire Hutt as the Secretary/Treasurer although the role has developed into a Coordinator position also.</p> <p>New Committee Members accepted. Moved: David Armstrong Seconded: Johny O'Donnell</p> | |
| <p>General Business</p> | <p>C/F from Agenda at 6pm committee meeting. Angie Morris confirmed that the 30th June 2016 was a realistic deadline to the promotional book, and possibly even sooner, with regular meetings being organised over the coming months. Angie also confirmed that we want no further marketing until the Committee agrees a plan for future marketing strategy in our next meeting.</p> <p>David Armstrong asked for Committee meeting minutes to be sent to him, for sharing information with the Community on Motueka Online. This was agreed.</p> <p>Johny opened a discussion with regards to our future committee meetings, whether they should remain in the evening, or trial it out with day time meetings. Plus the option for meetings to be held at his offices at 155 High Street. We can explore this further at our next meeting, with a possibility of alternating the meetings between day time and evening meetings.</p> <p>It was further agreed that over the next coming months, we should hold our Committee meetings fortnightly whilst leading up to Christmas. Then during the busy season we can reduce back to monthly meetings.</p> | |

Meeting closed: 8.35pm

Next Meeting:

Thursday 22 September 2016, 6pm, TDC Meeting Rooms